

Surendera Group of Institutions

Sri Ganganagar, Rajasthan
Staff Grievance Redressal Committee

No: - SGI\2026\ 7925

Date: 19.08.2026

OFFICE ORDER

In compliance with the All-India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021, notified vide F. No. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021, and with a view to providing an effective, transparent and fair mechanism for redressal of grievances of faculty and staff members, the Staff Grievance Redressal Committee (GRC) of Surendera Group of Institutions, Sri Ganganagar, Rajasthan is hereby constituted as follows:

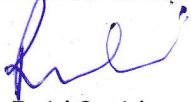
S. No.	Name	Designation / Category	Position in Committee
1.	Dr. Ruhi Sethi	Director/Principal	Chairperson
2.	Dr. Rajni Aggarwal	Professor	Member
3.	Mr. Mihir Aggarwal	Management Representative	Member
4.	Mr. Amandeep Singh	Senior Faculty Member	Member
5.	Mr. Chander Parkash	Non-Teaching Staff Member	Member

Terms of Reference

1. The Committee shall provide an appropriate mechanism for receiving and redressing grievances of faculty and staff members of the Institution.
2. Any aggrieved faculty/staff member may submit his/her grievance in writing to the Chairperson, Staff Grievance Redressal Committee.
3. The Committee shall examine grievances objectively, fairly and confidentially and shall follow the principles of natural justice.
4. The Committee shall provide reasonable opportunity to the concerned parties to present their case and shall examine relevant records/documents wherever necessary.
5. The Committee shall make appropriate recommendations for resolution of the grievance and submit its report to the competent authority for necessary action.
6. The Committee shall endeavour to dispose of grievances and submit its recommendations within the time prescribed under the applicable AICTE Regulations.
7. The proceedings and records of the Committee shall be maintained confidentially and shall be made available only to the competent authority or other authority as required under applicable rules.
8. No faculty/staff member shall be subjected to victimisation or discrimination for making a bona fide grievance.
9. Where applicable, an aggrieved faculty/staff member who is not satisfied with the decision of the Committee may seek further redressal before the concerned affiliating University/State DTE, in accordance with the AICTE Regulations.
10. The details of the Staff Grievance Redressal Committee shall be displayed prominently on the official website and notice board of the Institution.

Tenure

The above Committee shall remain in force until further orders or reconstitution by the competent authority, subject to the applicable AICTE Regulations, University norms and amendments issued from time to time.



Dr. Ruhi Sethi
Director - Principal
Surendera Group of Institutions
Sri Ganganagar, Rajasthan