LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2006/ 609 Dated: 28.12.2006

ORDER OF APPOINTMENT

To
Dr. Neetu Jindal
Defence Enclave, Near Moti Bagh
Nabha – 147 201

1.0 With reference to your application dated 27.12.2006 we are pleased to appoint you as **Senior Lecturer** in Department of Conservative, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd... 2

His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated by either side on giving three-month notice in writing or on payment of three-month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale, presently including extra pay Rs. 37000/- (Rupees Thirty Seven Thousand Only) p.m., with free accommodation, actual electric bill to be paid by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

Sd/-
(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta
(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Neetu Jindal
(Neetu Jindal)

Date: 28.12.06 Date of joining: 28.12.06

From:-Dr. Neetu Jindal

Dated: 28.12.2006

To
The Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution

Ref: Order of appointment dated 28.12.2006 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare , SriGanganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. lecturer in the Department of Conservative today on regular basis, as per the appointment terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Neetu Jindal

(Neetu Jindal)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2009/ 1680 Dated: 30.12.2009

ORDER OF APPOINTMENT

To
Dr. Renu Aggarwal
283 – Jhunthra Niwas
Durga Colony
Hanumangarh

1.0 With reference to your application dated 28.12.2009 we are pleased to appoint you as **Senior Lecturer** in Department of Conservative Dentistry, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, inebriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd... 2

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Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : surenderadentalcollege@yahoo.com
Visit us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale; presently including extra salary Rs. 35000/- p.m. with an annual increment of 5%. The accommodation shall be free of cost and actual electric expenses shall be charged from you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Renu
(Renu Aggarwal)
Date:

01/01/2010
Date of joining:

From: - Dr. Renu Aggarwal

Dated: 01.01.2010

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution

Ref: Order of appointment dated 30.12.2009 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Renu

(Renu Aggarwal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/14/ 2459 Dated: 21-06-2014

ORDER OF APPOINTMENT

To
Dr. Kanika Aggarwal

1.0 With reference to your application, we are pleased to appoint you as **Senior Lecturer** in Department of Conservative Dentistry & Endodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale, presently salary Rs. 25,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gpt

(Dr. Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Kanika Aggarwal
(Dr. Kanika Aggarwal)
Date: 21.06.2014

21.06.2014
Date of joining:

JOINING REPORT

From: - Dr. Kanika Aggarwal

Dated: 21-06-2014

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 21-06-2014 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Conservative Dentistry & Endodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Kanika Aggarwal

(Dr. Kanika Aggarwal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3802 Dated: 30-08-2017

ORDER OF APPOINTMENT

To
Dr. Rohit Gumber
New Suraj Nagri, Street No. 5
Abohar (Punjab)

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentistry & Endodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

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Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 22,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Rohit Gumber
(Dr. Rohit Gumber)

Date:

Date of joining: 30/8/17

JOINING REPORT

From: - Dr. Rohit Gumber

Dated: 30-08-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-08-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry & Endodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Rohit Gumber

(Dr. Rohit Gumber)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. SDC&RI/19/ 5125 Dated: 25-05-2019

ORDER OF APPOINTMENT

To
Dr. Bhupesh Gandhi
479 Aggarsain Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 24,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Bhupesh Gandhi)
Date:

JOINING REPORT

From: - Dr. Bhupesh Gandhi

Dated: 29-05-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 25-05-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Bhupesh Gandhi)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/3669 Dated: 15-03-2017

ORDER OF APPOINTMENT

To
Dr. Parul Ahuja
Padampur, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct, for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 20,000/- p.m consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Parul Ahuja
(Dr. Parul Ahuja)

Date: Date of joining:

JOINING REPORT

From: - Dr. Parul Ahuja

Dated: 20-03-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 15-03-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Parul Ahuja.

(Dr.Parul Ahuja)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3899-A Dated: 31-12-2017

ORDER OF APPOINTMENT

To
Dr. Meenu Bala
Hanumangarh

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY.**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 20,000/- p.m with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Meenu Bala
(Dr.Meenu Bala)
Date: 31-12-17

JOINING REPORT

From: - Dr. Meenu Bala

Dated: 01-01-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 31-12-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Meenu Bala

(Dr. Meenu Bala)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4109 Dated: 11-07-2018

ORDER OF APPOINTMENT

To
Dr. Monika Choudhary

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentistry our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 25,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Monika 11/07/18
(Dr. Monika Choudhary)
Date:

JOINING REPORT

From: - Dr. Monika Choudhary

Dated: 12-07-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 11-07-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Monika Choudhary)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/6927 Dated: 10-03-2022

ORDER OF APPOINTMENT

To
Dr. Anjali Sardana
152 P Block
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Conservative Dentsitry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Anjali Sardana)
Date:

JOINING REPORT

From: - Dr. Anjali Sardana

Dated: 11-03-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 10-03-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Anjali Sardana)

No. LVL/23/ 7254 Dated: 24-04-2023

ORDER OF APPOINTMENT

To
Dr. Shikha Kansra
316 Field Hospital
Sadhuwali Cantt
Sri Ganganagar

1.0 With reference to you application, we are pleased to appoint you on contract as Senior Lecturer in the Department of Conservative Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for 15 days casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 25,000/- per month consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature:
(Dr. Shikha Kansra)
Date:

JOINING REPORT

From: - Dr. Shikha Kansra

Dated: 01-05-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 24-04-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Shikha Kansra

(Dr. Shikha Kansra)

No. LVL/23/26871

Dated: 06-07-2023

ORDER OF APPOINTMENT

To
Dr. Atiksha Sharma

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Conservative Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Chairman

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Atiksha Sharma)
Date:

JOINING REPORT

From: - Dr. Atiksha Sharma

Dated: 06-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 06-07-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Atiksha

(Dr. Atiksha Sharma)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/12/ 2624 Dated:- 07-05-2012

To
Dr. Charanpreet Kaur
Village 10 FF, PO. 9 FF
Teh. Sri Karanpur, Sri Ganganagar

1.0 We are pleased to appoint you as **Lecturer** in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Dr. Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Charanpreet
(Dr. Charanpreet Kuar)

Date: 7/5/2012

Date of joining: 7th May, 2012

Dated: 07-05-2012

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 07-05-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Charanpreet

(Dr. Charanpreet Kaur)

No. LVL/23/ 7267 Dated: 04-05-2023

ORDER OF APPOINTMENT

To
Dr. Anu Arora
H.No. 135, St. No. 02,
Surjeet Singh Colony
Sri Ganganagar

1.0 With reference to you application, we are pleased to appoint you on contract as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Anu Arora)
Date:

JOINING REPORT

From: - Dr. Anu Arora

Dated: 04-05-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-05-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Anu

(Dr. Anu Arora)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/12/ 2504 Dated: 06-03-2012

ORDER OF APPOINTMENT

To
Dr. Suruchi Juneja
House No. 95-C, Street No. 3
Setia Colony, Sri Ganganagar

1.0 With reference to your application, we are pleased to appoint you as **Senior Lecturer** in Department of Pedodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale; presently salary Rs. 30000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Suruchi Juneja
(Dr. Suruchi Juneja)

Date: 11/6/12 (Afternoon)
Date of joining:

From: - Dr. Suruchi Juneja

Dated: 11-06-2012

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 06-03-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Pedodontics today at 12.00 pm, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Suruchi Juneja)

No. LVL/20/ 5304

Dated: 26-02-2020

ORDER OF APPOINTMENT

To
Dr. Gururaj G
GODHCC, #12-9-187, New Medarwadi
Raichur- 584102

1.0 With reference to our meeting, we are pleased to appoint you on contract as Reader in the department of Pedodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 26-02-2020 to 25-02-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 40,000/ p.m. consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Gururaj G)
Date:

JOINING REPORT

From: - Dr. Gururaj G

Dated: 01-03-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 26-02-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Reader in the department of Pedodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr.Gururaj G)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/15/ 3248

Dated: 08-08-2015

ORDER OF APPOINTMENT

To
Dr. Sohajpreet Singh

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Pedodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of Two years.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

7.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

8.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale, presently salary consolidated Rs. 21,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sohajpreet
(Dr. Sohajpreet Singh)

Date: 08/8/15
Date of joining:

JOINING REPORT

From: - Dr. Sohajpreet Singh

Dated: 08-08-2015

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 08-08-2015 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Pedodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Sohajpreet

(Dr. Sohajpreet Singh)

No. SDC&RI/19/ 5194

Dated: 20-07-2019

ORDER OF APPOINTMENT

To
Dr. Puneet Kumar
House No. 73, W.No. 03
Sastri Colony, Raisinghnagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Pedodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

Contd....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Puneet Kumar)
Date: 20/7/2019

JOINING REPORT

From: - Dr. Puneet Kumar

Dated: 20-07-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 20-07-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Pedodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Puneet Kumar)

No. LVL/22/ 3047 Dated: 30-06-2022

ORDER OF APPOINTMENT

To
Dr. Kumari Jyotsana

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Pedodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Kumari Jyotsana
(Dr. Kumari Jyotsana)
Date:

Received

JOINING REPORT

From: - Dr. Kumari Jyotsana

Dated: 30-06-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-06-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Pedodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Kumari Jyotsana
(Dr. Kumari Jyotsana)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/23/ 7295

Dated: 09-06-2023

ORDER OF APPOINTMENT

To
Dr. Sachanandani Hetal Dinesh
D-908, Hi Tech Avenue, Opp. Green Signature Shopers,
Vesu, Surat, Gujarat

1.0 With reference to our conversation, we are pleased to appoint you as Senior Lecturer in the department of Pedodontics & Girls Hostel Warden in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible for 15 casual leave per annum.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. Rs. 40,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Hetal Sachanandani

(Dr. Sachanandani Hetal Dinesh)

Date:

JOINING REPORT

From: - Dr. Sachanandani Hetal Dinesh

Dated: 03-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 09-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Pedodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Hetal Sachanandani

(Dr. Sachanandani Hetal Dinesh)

No. LVL/21/ 5526 Dated: 24-03-2021

ORDER OF APPOINTMENT

To
Dr. Manisha
F- 08, Tantia University
RICCO Industrial Area
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Professor in the Department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 24-03-2021 to 23-03-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 90,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manisha)
Date: 01/04/2021

JOINING REPORT

From: - Dr. Manisha

Dated: 01-04-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 24-03-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor in the Department of Oral & Maxillofacial Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

01/04/2021

(Dr. Manisha)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/15/ 3244 Dated: 01-08-2015

ORDER OF APPOINTMENT

To
Dr. Arvind Gumber
Gumber Hospital
Opp. Police Station
Sri Karanpur, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Arvind Gumber)
Date:

Date of joining:

JOINING REPORT

From: - Dr. Arvind Gumber

Dated: 01-08-2015

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-08-2015 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral & Maxillofacial Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Arvind Gumber)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/ 5469 Dated: 10-11-2020

ORDER OF APPOINTMENT

To
Dr. Hemlata Solanki

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 10-11-2020 to 09-11-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 18,000/- per month with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Hemlata Solanki
(Dr. Hemlata Solanki)
Date: 10/11/20

JOINING REPORT

From: - Dr. Hemlata Solanki

Dated: 04-12-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 10-12-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Surgery in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Hemlata Solanki

(Dr. Hemlata Solanki)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 37-80 Dated: 04-08-2017

ORDER OF APPOINTMENT

To
Dr. Rajat Pareek
Sector- 3, House No. 17
Pareek Hospital, Hanumangarh Town

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Rajat Pareek
(Dr. Rajat Pareek)

Date: 5-Aug-2017
Date of joining:

JOINING REPORT

From: - Dr. Rajat Pareek

Dated: 05-08-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-08-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral & Maxillofacial Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Rajat Pareek)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/19/5027

Dated: 05-02-2019

ORDER OF APPOINTMENT

To
Dr. Arvind Jyani
House No. 27-A, W.No. 11,
Old Abadi Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Arvind Jyani)
Date: 05/02/2019

JOINING REPORT

From: - Dr. Arvind Jyani

Dated: 06-02-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 06-02-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported ón duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral & Maxillofacial Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly.

(Dr.Arvind Jyani)

No. SDC&RI/19/ 5205 Dated: 03-08-2019

ORDER OF APPOINTMENT

To
Dr. Atul Aggarwal
House No. 1, Vrindavan Vihar
Gaganpath, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Atul Aggarwal)
Date: 3/8/19

JOINING REPORT

From: - Dr. Atul Aggarwal

Dated: 03-08-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 03-08-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral & Maxillofacial Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

3/8/19

(Dr. Atul Aggarwal)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 7066 Dated: 30-07-2022

ORDER OF APPOINTMENT

To
Dr. Naiem Ahmed Sulemani
Mohalla Vyapariyan, Near Jama Maszid
Bikaner

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Oral & Maxillofacial Surgery in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Naiem

(Dr. Naiem Ahmed Sulemani)

Date: 30/07/2022

JOINING REPORT

From: - Dr. Naiem Ahmed Sulemani

Dated: 30-07-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-07-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral & Maxillofacial Surgery in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Naiem

(Dr. Naiem Ahmed Sulemani)

No. LVL/21/5629 Dated: 24-08-2021

ORDER OF APPOINTMENT

To
Dr. Vaishali Rajoria
House No. 58. Shivaji Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 24-08-2021 to 23-08-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Vaishali Rajoria)
Date:

JOINING REPORT

From: - Dr. Vaishali Rajoria

Dated: 24-08-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 24-08-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Vaishali Rajoria)

No. LVL/22/ 6897 Dated: 15-01-2022

ORDER OF APPOINTMENT

To
Dr. Indu Sharma
1324, W.No. 7
Padampur, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in the in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

3.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing probation period.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As agreed.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Indu Sharma)
Date:

JOINING REPORT

From: - Dr. Indu Sharma

Dated: 15-01-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 15-01-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Indu

(Dr. Indu Sharma)

No. LVL/23/ 7303

Dated: 22-06-2023

ORDER OF APPOINTMENT

To
Dr. Pushpinder Kaur
7, Shashtri Basti
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. 15000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Chairman

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Pushpinder Kaur
(Dr. Pushpinder Kaur)
Date:

JOINING REPORT

From: - Dr. Pushpinder Kaur

Dated: 01-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 22-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Pushpinder Kaur

(Dr. Pushpinder Kaur)

No. LVL/22/ 7170

Dated: 01-12-2022

ORDER OF APPOINTMENT

To
Dr. Sandeep Kumar Bains
House No. 695, Mohalla Tibba Sahib
Hoshirapur

1.0 With reference to our meeting, we are pleased to appoint you on contract as Professor & HOD in the Department of Oral Medicine and Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 90,000/- p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Sandeep Kumar Bains)

Date: 1/12/2022

JOINING REPORT

From: - Dr. Sandeep Kumar Bains

Dated: 01-12-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-12-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in the department of Oral Medicine & Radiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Sandeep Kumar Bains)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/12/ 2796 Dated: 21-09-2012

ORDER OF APPOINTMENT

To
Dr. Suresh Kumar Sachdeva
Near Shri Anandpur Ashram,
Gali No. 1, Khanna Colony,
Sirsa

1.0 With reference to our meeting, we are pleased to appoint you as **Senior Lecturer** in Department of Oral Medicine & Radiology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service & one week winter vacation and two weeks of summer vacation after completion of one year of service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale, presently Rs. 35,000/- p.m. consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gu

(Dr. Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Suresh Kumar Sachdeva)
Date: 22/9/2012

Date of joining:
1/10/2012

JOINING REPORT

From: - Dr. Suresh Kumar Sachdeva

Dated: 01-10-2012

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 21-09-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Oral Medicine & Radiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

1/10/12

(Dr. Suresh Kumar Sachdeva)

No. LVL/23/7305

Dated: 22-06-2023

ORDER OF APPOINTMENT

To
Dr. Anjali Nayak

1.0 With reference to our conversation, we are pleased to appoint you as Reader in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible for 50 casual leave per annum.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. 60,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Chairman

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Anjali Nayak)
Date:

JOINING REPORT

From: - Dr. Anjali Nayak

Dated: 01-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 22-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the undersigned have reported on duty at Surendera Dental College & Research Institute as Oral Medicine & Radiology in the Department of Oral Medicine today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Anjali Nayak)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/19/ 5042

Dated: 25-02-2019

ORDER OF APPOINTMENT

To
Dr. Nishant Kumar
B-104, Nandan Tower
Patna, Bihar

1.0 With reference to our meeting, we are pleased to appoint you as Reader in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 60,000/- per month with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Nishant Kr.

(Dr. Nishant Kumar)

Date: 12/08/19.

JOINING REPORT

From: - Dr. Nishant Kumar

Dated: 04-04-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 25-02-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Reader in the department of Oral Medicine & Radiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Nishant Kr.

(Dr. Nishant Kumar)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3782 Dated: 09-08-2017

ORDER OF APPOINTMENT

To
Dr. Harpreet Sandhu
SU-1, Ridhi Sidhi-1,
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Harpreet Sandhu)

Date: Date of joining:

JOINING REPORT

From: - Dr. Harpreet Sandhu

Dated: 09-08-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 09-08-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Medicine & Radiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Harpreet Sandhu)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 4163 Dated: 10-10-2018

ORDER OF APPOINTMENT

To
Dr. Sukhleen Kaur
147- New Green Field
Majitha Road, Amritsar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav G

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sukhleen Kaur
(Dr. Sukhleen Kaur)
Date: 10/10/18.

JOINING REPORT

From: - Dr. Sukhleen Kaur

Dated: 01-11-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 10-10-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Medicine & Radiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Sukhleen Kaur.
(Dr. Sukhleen Kaur)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 7080 Dated: 03-08-2022

ORDER OF APPOINTMENT

To
Dr. Samreen Jaral

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Samreen Jaral)
Date:

JOINING REPORT

From: - Dr. Samreen Jaral

Dated: 03-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 03-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Medicine & Radiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Samreen Jaral

(Dr. Samreen Jaral)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/23/ 7313 Dated: 24-07-2023

ORDER OF APPOINTMENT

To
Dr. Mayank Mehta

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave per month after completion of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. As per UGC Scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Mayank Mehta)
Date:

JOINING REPORT

From: - Dr. Mayank Mehta

Dated: 25-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 24-07-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Oral Medicine & Radiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Mayank Mehta)

No. LVL/22/ 7096 Dated: 16-08-2022

ORDER OF APPOINTMENT

To
Dr. Ankit Kumar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Oral Medicine & Radiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Ankit Kumar)
Date:

JOINING REPORT

From: - Dr. Ankit Kumar

Dated: 16-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 16-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Medicine & Radiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Ankit Kumar)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2009/ /355 Dated: 12.3.2009

ORDER OF APPOINTMENT

To
Dr. Sandeep Kumar
M.D.S. (Prostho)
c/o Vijay Cloth House
Hall Bazar, Near Ram Bara
Muktsar, Pb. – 152 026

1.0 With reference to your application dated 12.3.2009 we are pleased to appoint you as **Senior Lecturer** in Department of Prosthodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated by either side on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale, presently Rs. 40,000/- p.m. with free accommodation. Actual electricity charges shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

Gorav Gupta

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sandeep
(Sandeep Kumar)
Date: 30/04/09

Date of joining: 30/04/09

From: - Dr. Sandeep Kumar

Dated: - 30-04-2009

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar

Subject: - Reporting in the Institution.

Ref: -Order of appointment dated 12-03-2009 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute, Sri Ganganagar as Sr. Lecturer in the Prosthodontics Department today at 9.00 am, as per the terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

30/04/09

(Dr. Sandeep Kumar)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2010/ 218 Dated: 27-10-2010

ORDER OF APPOINTMENT

To
Dr. Rajnish Aggarwal
283 – Jhunthra Niwas
Durga Colony
Hanumangarh

1.0 With reference to your application dated 26.10.2010 we are pleased to appoint you as **Senior Lecturer** in Department of Prosthodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 35000/- p.m. The accommodation shall be free of cost and actual electric expenses shall be charged from you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Sd/-

(Gorav Gupta)
Secretary

Copy to

1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Rajnish
(Rajnish Aggarwal)

Date: 27/10/10

Date of joining: 27/10/10

From: - Dr. Rajnish Aggarwal

Dated: 27-10-2010

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 27-10-2010 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer in the Department of Prosthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Rajnish 27/10/10

(Dr. Rajnish Aggarwal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/3801 Dated: 30-08-2017

ORDER OF APPOINTMENT

To
Dr. Sukhdeep Kaur
New Suraj Nagri, Street No. 5
Abohar (Punjab)

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Prosthodontics and Crown & Bridge in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 22,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sukhdeep Kaur
(Dr. Sukhdeep Kaur)

Date:

Date of joining:

JOINING REPORT

From: - Dr. Sukhdeep Kaur

Dated: 30-08-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-08-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics and Crown & Bridge today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Sukhdeep Kaur
(Dr. Sukhdeep Kaur)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/3854

Dated: 13-10-2017

ORDER OF APPOINTMENT

To
Dr. Shabnam
Gurdial Nagar, Near Dr. Luna Nursing Home
Abohar Pb.

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Trustee

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Shabnam)
Date: 13 Oct, 2017

Date of joining: 13 Oct, 2017

JOINING REPORT

From: - Dr. Shabnam

Dated: 13-10-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 13-10-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Shabnam)

No. LVL/19/ 5280 Dated: 01-10-2019

ORDER OF APPOINTMENT

To
Dr. Yatish Bansal

1.0 With reference to our meeting, we are pleased to appoint you as Reader in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 30,000/- per month consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Yatish Bansal)
Date:

JOINING REPORT

From: - Dr. Yatish Bansal

Dated: 01-10-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-10-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Reader in the department of Prosthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Yatish Bansal)

No. LVL/20/ 5483

Dated: 17-12-2020

ORDER OF APPOINTMENT

To
Dr. Ijaz Ahmad Bhat

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing of one year of service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 17-12-2020 to 16-12-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

gparav.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

13.0 **SALARY:** Rs. 23000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Ijaz Ahmad Bhat)
Date:

JOINING REPORT

From: - Dr. Ijaz Ahmad Bhat

Dated: 26-12-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 17-12-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Ijaz Ahmad Bhat)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/21/ 5493 Dated: 06-01-2021

ORDER OF APPOINTMENT

To
Dr. Iqbal Kaur
VPO. Khizrabad
Mohali

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing of one year of service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 06-01-2021 to 05-01-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12. SALARY: Rs. 20,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Kaur
(Dr.Iqbal Kaur)
Date: 06/01/2021

JOINING REPORT

From: - Dr. Iqbal Kaur

Dated: 16-01-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 06-01-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr.Iqbal Kaur)

No. LVL/22/ 6956 Dated: 04-04-2022

ORDER OF APPOINTMENT

To
Dr. Pramodani Patel
Army Supply Depot
Suratgarh Cantt - 335805

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. 21,000/- p.m. consolidated with free accommodation, actual electricity & mess expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Pramodani
(Dr. Pramodani Patel)
Date: 9th Apr. 22

JOINING REPORT

From: - Dr. Pramodani Patel

Dated: 11-04-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-04-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Prosthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Pramodani

(Dr. Pramodani Patel)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 7069 Dated: 01-08-2022

ORDER OF APPOINTMENT

To
Dr. Akhilesh Malethia
House No. 896, Ward No. 13
Old Abadi, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Akhilesh Malethia)
Date:

JOINING REPORT

From: - Dr. Akhilesh Malethia

Dated: 02-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Amalethia

(Dr. Akhilesh Malethia)

No. LVL/23/ 7217 Dated: 03-02-2023

ORDER OF APPOINTMENT

To
Dr. Japjee Uppal

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the Department of Prosthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 25,000/- p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Japjee 3/2/23

(Dr. Japjee Uppal)

Date:

JOINING REPORT

From: - Dr. Japjee Uppal

Dated: 01-03-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 03-02-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Prosthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

1/3/23

(Dr. Japjee Uppal)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/23/ 7307 Dated: 30-06-2023

ORDER OF APPOINTMENT

To
Dr. Ritika Godara
Behind MD School, Patel Park
Hanumangarh

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Prosthodontics in our Surendera Dental College & Research Institute, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave per month after completion of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. As per UGC Scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Chairman

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Ritika
(Dr. Ritika Godara)
Date: 30-6-2023

JOINING REPORT

From: - Dr. Ritika Godara

Dated: 30-06-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Prosthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Ritika

(Dr. Ritika Godara)

30-6-2023

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/2019 Dated: 23-05-2022

ORDER OF APPOINTMENT

To
Dr. Bhawna Aggarwal
House No. 352/232 Gali No. 5
Kalanwali, Sirsa

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Bhawna Aggarwal
(Dr. Bhawna Aggarwal)
Date:

JOINING REPORT

From: - Dr. Bhawna Aggarwal

Dated: 23-05-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 23-05-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Bhawna Aggarwal

(Dr. Bhawna Aggarwal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/12/ 2522

Dated: 18-02-2012

ORDER OF APPOINTMENT

To
Dr. Eenal Bhambri
193 G Block
Sri Ganganagar

1.0 With reference to your application, we are pleased to appoint you as **Senior Lecturer** in Department of Orthodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale; presently salary Rs. 25000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Eenal Bhambri
(Dr. Eenal Bhambri)

Date: 17.07.12

Date of joining: 17th July, 2012

From: - Eenal Bhambri

Dated: 17-07-2012

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 18-02-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Orthodonticss today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Eenal Bhambri

(Dr. Eenal Bhambri)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3846 Dated: 10-10-2017

ORDER OF APPOINTMENT

To
Dr. Gurpreet Singh
VPO. Ranjitgarh
Teh. & Distt. Muktsar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Orthodontics & Dentofacial Orthopedics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Gurpreet Singh
(Dr. Gupreet Singh)
Date: 10-10-2017

Date of joining: 10-10-2017

JOINING REPORT

From: - Dr. Gurpreet Singh

Dated: 10-10-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 10-10-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics & Dentofacial Orthopedics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

GurpreetSingh

(Dr. Gurpreet Singh)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4126 Dated: 31-07-2018

ORDER OF APPOINTMENT

To
Dr. Varun Ahuja
House No. 6, Sector No. 1
Ward No. 29, Hanumangarh Town

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Orthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Varun Ahuja)
Date:

JOINING REPORT

From: - Dr. Varun Ahuja

Dated: 01-08-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 31-07-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics antology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Varun Ahuja)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/ 5281 Dated: 14-01-2020

ORDER OF APPOINTMENT

To
Dr. Ankit Goyal

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Orthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 18,000/- per month consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Ankit Goyal)
Date:

JOINING REPORT

From: - Dr. Ankit Goyal

Dated: 14-01-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 14-01-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Ankit Goyal)

No. LVL/22/ 7/00 Dated: 18-08-2022

ORDER OF APPOINTMENT

To
Dr. Abhishek Mutneja

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Orthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governin\g body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Abhishek Mutneja)
Date:

JOINING REPORT

From: - Dr. Abhishek Mutneja

Dated: 20-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 18-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Abhishek Mutneja)

No. LVL/22/ 7122 Dated: 04-10-2022

ORDER OF APPOINTMENT

To
Dr. Akanksha Kataria

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Orthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governin\g body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 22,000/- p.m. consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Akanksha
(Dr. Akanksha Kataria)
Date:

JOINING REPORT

From: - Dr. Akanksha Kataria

Dated: 04-10-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-10-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Akanksha

(Dr. Akanksha Kataria)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/23/7216

Dated: 03-02-2023

ORDER OF APPOINTMENT

To
Dr. Ankit Bhardwaj

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the Department of Orthodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 37,000/- p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: 3/2/2023
(Dr. Ankit Bhardwaj)
Date:

JOINING REPORT

From: - Dr. Ankit Bhardwaj

Dated: 01-03-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 03-02-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Orthodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Ankit Bhardwaj)

No. LVL/20/ 5971

Dated: 19-11-2020

ORDER OF APPOINTMENT

To
Dr. C.L. Dileep

1.0 With reference to our meeting, we are pleased to appoint you on contract as Professor & HOD in the department of Public Health Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 19-11-2020 to 18-11-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. C.L. Dileep)

Date: 20th Nov, 2020

JOINING REPORT

From: - Dr. C.L. Dileep

Dated: 20-11-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 19-11-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in the department of Public Health Dentistry in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. C.L. Dileep)

20/Nov/2020

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3735 Dated: 01-07-2017

ORDER OF APPOINTMENT

To
Dr. Manu Batra
15/1, Batra Awas Vikas
Kashipur- Uttarakhand

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Public Health Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 22,000/- p.m with free accommodation, actual electricity expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manu Batra)

Date:

Date of joining: 01/07/2013

JOINING REPORT

From: - Dr. Manu Batra

Dated: 01-07-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-07-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Public Health Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Manu Batra)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3691 Dated: 18-04-2017

ORDER OF APPOINTMENT

To
Dr. Sumit Goyal
1-E-13, Sukharia Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Public Health Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav G

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____ 19/4/17
(Dr. Sumit Goyal)

Date: 19/04/17

Date of joining:

JOINING REPORT

From: - Dr. Sumit Goyal

Dated: 19-04-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 18-04-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Conservative Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

18/4/17

(Dr. Sumit Goyal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4134 Dated: 23-08-2018

ORDER OF APPOINTMENT

To
Dr. Deeksha Gijwani
3B Vinoba Basti,
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Public Health Dentistry our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 18,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Deeksha Gijwani)
Date: 23-08-2018

JOINING REPORT

From: - Dr. Deeksha Gijwani

Dated: 01-09-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 23-08-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Public Health Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Deeksha

(Dr. Deeksha Gijwani)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/19/5006 Dated: 07-01-2019

ORDER OF APPOINTMENT

To
Dr. Puneet Kaur
207A Block
B E Hari Nagar, Delhi

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Public Health Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 25,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Puneet Kaur
(Dr. Puneet Kaur)
Date: 7-01-2019

JOINING REPORT

From: - Dr. Puneet Kaur

Dated: 07-01-2019

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

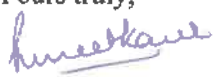
Subject: Reporting in the Institution.

Ref: Order of appointment dated 07-01-2019 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Public Health Dentistry today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,



(Dr. Puneet Kaur)

No. LVL/22/ 7073 Dated: 01-08-2022

ORDER OF APPOINTMENT

To
Dr. Hansika Popli
P 08, Kunj Vihar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Public Health Dentistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Hansika Popli
(Dr. Hansika Popli)
Date: 1/08/2022

JOINING REPORT

From: - Dr. Hansika Popli

Dated: 02-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Public Health Dentistry in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Hansika Popli

(Dr. Hansika Popli)

No. LVL/23/ 7304

Dated: 22-06-2023

ORDER OF APPOINTMENT

To,
Dr. Meghanand T Nayak

1.0 With reference to our conversation, we are pleased to appoint you as Professor & HOD in the department of Oral Pathology and Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible for 50 casual leave per annum.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. 1,10,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Chairman

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Meghanand T Nayak)
Date:

JOINING REPORT

From: - Dr. Meghanand T Nayak

Dated: 01-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 22-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the undersigned have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in the Department of Oral Pathology and Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Meghanand T Nayak)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2011/ 237 Dated: 13-06-2011

ORDER OF APPOINTMENT

To
Dr. Roopam Chaudhary
Opposite Sandeep Cinema
Abohar

1.0 With reference to your application, we are pleased to appoint you as **Senior Lecturer** in Department of Oral Pathology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: You will be granted salary as per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Sd/-

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Late Smt. Vidyawanti Labhu Ram Foundation ★ for Science Research and Social Welfare ★

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Roopam

(Dr. Roopam Chaudhary)

Date:

Date of joining: 13 JUNE 2011

Dated: 13-06-2011

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 13-06-2011 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer in the Department of Oral Pathology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Roopam

(Dr. Roopam Chaudhary)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/12/ 2652 Dated: 01-06-2012

ORDER OF APPOINTMENT

To
Dr. Sandeep Goyal
House No. 88, Ward No. 12
Raman Mandi, Bathinda

1.0 With reference to our meeting, we are pleased to appoint you as **Senior Lecturer** in Department of Oral Pathology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale, presently salary Rs. 30,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sandeep
(Dr. Sandeep Goyal)

Date:

Date of joining: 1/6/12

From: - Dr. Sandeep Goyal

Dated: 01-06-2012

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-06-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Oral Pathology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Sandeep

(Dr. Sandeep Goyal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/15/3252 Dated: 11-08-2015

ORDER OF APPOINTMENT

To
Dr. Gautam Bhambri

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology & Microbiology, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Salary Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Gautam Bhambri)

Date:

Date of joining: 11/8/2015

JOINING REPORT

From: - Dr. Gautam Bhambri

Dated: 11-08-2015

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 11-08-2015 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Pathology & Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Gautam Bhambri)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/17/ 3864 Dated: 25-10-2017

ORDER OF APPOINTMENT

To
Dr. Gaurav Singh Rajawat
144 G Block
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology & Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Gaur
(Dr. Gaurav Singh Rajawat)
Date:

25/10/17.
Date of joining:

JOINING REPORT

From: - Dr. Gaurav Singh Rajawat

Dated: 25-10-2017

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 25-10-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Pathology & Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Gaurav Singh Rajawat)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4155

Dated: 19-09-2018

ORDER OF APPOINTMENT

To
Dr. Gurveen Chawla

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology and Microbiology and Forensic Odontology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 18,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Gurveen Chawla)
Date: 19/09/2018

JOINING REPORT

From: - Dr. Gurveen Chawla

Dated: 19-09-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 19-09-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Pathology and Microbiology and Forensic Ordontology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Gurveen Chawla)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 4178 Dated: 05-11-2018

ORDER OF APPOINTMENT

To
Dr. Manish Kumar Munjal
W.No.13
Sadul Shahar, District Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology & Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every compiete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to feasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 18,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manish Kumar Munjal)
Date: 05/11/18

JOINING REPORT

From: - Dr. Manish Kumar Munjal

Dated: 05-11-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 05-11-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Pathology & Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Manish Kumar Munjal)
05/11/18

No. LVL/21/ 5492 Dated: 04-01-2021

ORDER OF APPOINTMENT

To
Dr. Kaajal Gill
B-93, Ranjit Avenue
Amritsar- 143001

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology and Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing of one year of service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 04-01-2021 to 03-04-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

12. SALARY: Rs. 30,000/- p.m. consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Kaajal Gill)
Date:

JOINING REPORT

From: - Dr. Kaajal Gill

Dated: 04-01-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-01-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Oral Pathology and Microbiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Kaajal Gill)

No. LVL/23/ 7299 Dated: 15-06-2023

ORDER OF APPOINTMENT

To
Dr. Arya Jyoti Gupta

1.0 With reference to our conversation, we are pleased to appoint you as Senior Lecturer in the department of Oral Pathology and Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible for 15 casual leave per annum.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. 30,000/ p.m. with free accommodation, actual electricity & food expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Arya Jyoti
(Dr. Arya Jyoti Gupta)
Date:

JOINING REPORT

From: - Dr. Arya Jyoti

Dated: 01-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 15-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Oral Pathology and Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Arya Jyoti

(Dr. Arya Jyoti)

No. LVL/21/5655

Dated: 24-06-2021

ORDER OF APPOINTMENT

To
Dr. Vikrant Rai
House No. 108,
Sri Karanpur, Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the Department of Oral Pathology and Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 24-06-2021 to 23-06-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 18,000/ p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Vikrant Rai
(Dr. Vikrant Rai)
Date: 24/06/21

JOINING REPORT

From: - Dr. Vikrant Rai

Dated: 24-06-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 24-06-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Oral Pathology and Microbiology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Dr. Vikrant Rai

(Dr. Vikrant Rai)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/12/ 2553 Dated: 01-02-2012

ORDER OF APPOINTMENT

To
Dr. Rajni Aggarwal
22-E- Tagore Nagar
(Opp. New DMC Hospital)
Ludhiana

1.0 With reference to your application, we are pleased to appoint you as **Senior Lecturer** in Department of Periodontics, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale; presently salary Rs. 30000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Rajni Aggarwal
(Dr. Rajni Aggarwal)

Date:

Date of joining: 01/02/2012

From: - Dr. Rajni Aggarwal

Dated: 01-02-2012

To
The Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-02-2012 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Periodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Rajni Aggarwal

(Dr. Rajni Aggarwal)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 7179 Dated: 13-12-2022

ORDER OF APPOINTMENT

To
Dr. Archana Bhatia
House No. 695, Mohalla Tibba Sahib
Hoshirapur

1.0 With reference to our meeting, we are pleased to appoint you on contract as Professor in the Department of Periodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 60,000/- p.m. consolidate.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature:
(Dr. Archana Bhatia)
Date:

JOINING REPORT

From: - Dr. Archana Bhatia

Dated: 13-12-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 13-12-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor in the department of Periodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Archana Bhatia)

No. LVL/21/ 5711

Dated: 01-10-2021

ORDER OF APPOINTMENT

To
Dr. Simratjot Kaur

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the Department of Periodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 01-10-2021 to 30-09-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Simratjot Kaur
(Dr. Simratjot Kaur)
Date: 01/10/2021.

JOINING REPORT

From: - Dr. Simratjot Kaur

Dated: 01-10-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-10-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Periodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Simratjot Kaur

(Dr. Simratjot Kaur)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4124 Dated: 31-07-2018

ORDER OF APPOINTMENT

To
Dr. Manish Sukhija
House No. 95-C, Gali No. 3
Setia Colony,Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Periodontology and Implantology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4 0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manish Sukhija)
Date:

JOINING REPORT

From: - Dr. Manish Sukhija

Dated: 01-08-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 31-07-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Peridontology & Implantology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Manish Sukhija)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 4158-A

Dated: 01-10-2018

ORDER OF APPOINTMENT

To
Dr. Amit Khunger
House No. 276 Aggarsain Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Periodontology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: Rs. 20,000/- p.m.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Amit Khunger)
Date:

JOINING REPORT

From: - Dr. Amit Khunger

Dated: 01-10-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-10-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Periodontology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Amit Khunger)

No. LVL/23/ 7310 Dated: 13-07-2023

ORDER OF APPOINTMENT

To
Dr. Sameer Ahuja
66 P Block
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Periodontics in our Surendera Dental College & Research Institute, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave per month after completion of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** Rs. As per UGC Scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature:
(Dr. Sameer Ahuja)
Date:

JOINING REPORT

From: - Dr. Sameer Ahuja

Dated: 13-07-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 13-07-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Periodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Sameer Ahuja)

No. LVL/21/ 5712 Dated: 04-10-2021

ORDER OF APPOINTMENT

To
Dr. Puneet Bhushan Kalra

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the Department of Periodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 04-10-2021 to 03-10-2025.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Puneet Bhushan Kalra)
Date: 04.10.2021

JOINING REPORT

From: - Dr. Puneet Bhushan Kalra

Dated: 04-10-2021

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 04-10-2021 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Periodontics today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Puneet Bhushan Kalra)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/ 5371 Dated: 07-03-2020

ORDER OF APPOINTMENT

To
Dr. Sukhveer Kaur
33- B Setia Farm
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Sukhveer Kaur)
Date: 7/3/2020

JOINING REPORT

From: - Dr. Sukhveer Kaur

Dated: 07-03-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 07-03-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Sukhveer Kaur)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/ 5449 Dated: 30-09-2020

ORDER OF APPOINTMENT

To
Dr. Ankit Sidana

1.0 With reference to our meeting, we are pleased to appoint you on contract as Senior Lecturer in the department of Periodontics in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 30-09-2020 to 30-09-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 25,000/- per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav n

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Ankit Sidana
(Dr. Ankit Sidana)
Date:

JOINING REPORT

From: - Dr. Ankit Sidana

Dated: 30-09-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 30-09-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Periodontics in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Ankit Sidana

(Dr. Ankit Sidana)

Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare,
Adm. Office: His Highness Garden, Power House Road,
Sriganganagar 335 001 (Rajasthan) Tel. (0154) 2440071, 2440072

No.SDC&RI/ 345 Dated: 14-09-05

ORDER OF APPOINTMENT

To
Dr. Subhash Beniwal

1.0 With reference to your application we are pleased to appoint you in our institution at SURENDERA DENTAL COLLEGE & RESEARCH INSTITUTE, SRIGANGANAGAR (RAJASTHAN) AS Sr Lecturer in Department of General Surgery, subject to your agreement to the following terms and conditions and your medical fitness to be certified by the medical officer of our Hospital.

2.0 **POSTING AND TRANSFER:** Your services are liable to be transferred to any department / office / establishment of the institution or its associates in India or Abroad and you will abide by the working hours and other related conditions of work that may be applicable at your place of posting.

3.0 **PROBATION:** You will be on probation for a period of 2 years and than can be extended for further period of one year, your confirmation shall depend on satisfactory completion of probation period.

4.0 During probation period, your services can be terminated the institution by giving one-month notice or salary in lieu thereof.

5.0 **LEAVE:** During your probation you will be eligible only for one-day casual leave for every complete period of one-month service.

After the probation period you will be entitled for medical and earned leaves also as per the organizational rules. The grant of leave shall be at the sole discretion of the head of the institution to which you are attached and will depend on exigencies of work.

6.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday.

7.0 **RESPONSIBILITIES AND SECRECY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

Contd... 2

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit of others during the continuance of your employment with us or anything thereafter.

7.4 You will conduct yourself in the disciplined manned and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 **TERMINATION:** after confirmation either the organization or yourself may terminate your services by giving one-month notice in writing to other party without assigning any reason or paying salary in lieu thereof.

9.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information to the employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

10.1 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and also abide by the code of conduct prescribed.

Signature: Sushma Devi

Date: Date of joining: 15-09-05

Copy to

1. The Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Appointment file

From Dr. Subhash Beniwal

Dated:- 15-09-05

To
The Principal
Surendera Dental College & Research Institute
H.H.Garden, Power House Road,
Sri Ganganagar 335001

Subject:- Reporting in the Institution

Ref:- Order of appointment dated 14/09/05 from the ~~Secretary~~ Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer today at 9am on regular basis, as per the appointment terms & conditions mentioned in the order of appointment.

Kindly do the needful.

Yours truly,

(Subhash Beniwal)

No. SDC&RI/18/ 3956 Dated: 19-02-2018

ORDER OF APPOINTMENT

To
Dr. Ankur Subhash Dhuria

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sri Ganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE VACATIONS:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

3.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

3.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

3.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

3.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time

4.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

5.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

Contd... 2

6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months notice in writing or on payment of three month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Ankur Dhuria
(Dr. Ankur Subhash Dhuria)

JOINING REPORT

From: - Dr. Ankur Subhash Dhuria

Dated: 04-05-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 25-10-2017 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in the department of General Surgery today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Ankur Subhash Dhuria)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/11/ 2299 Dated: 08-06-2011

ORDER OF APPOINTMENT

To
Dr. Krishna Kumar Opneja
58-5, Sukharia Nagar
Sri Ganganagar

1.0 We are pleased to appoint you as Sr. Lecturer, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd... 2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Trustee

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

(Suraj Aggarwal)
Trustee

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Krishna Kumar Opneja)
Date:

Date of joining:

Dated: 08-06-2011

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 08-06-2011 from the Trustee, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Krishna Kumar Opneja)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 3970

Dated: 12-03-2018

ORDER OF APPOINTMENT

To
Dr. Shobit Tandon

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service. after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice

Contd....2

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

7.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Shobit Tandon)
Date:

JOINING REPORT

From: - Dr. Shobit Tandon

Dated: 12-03-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 12-03-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr.Shobit Tandon)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/ 5379 Dated: 14-03-2020

ORDER OF APPOINTMENT

To
Dr. Arun Gupta
69 B Block
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Reader in the department of General Medicine in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

Contd....2

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Arun
(Dr. Arun Gupta)
Date:

JOINING REPORT

From: - Dr. Arun Gupta

Dated: 14-03-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 14-03-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Reader in the department of General Medicine today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Arun Gupta)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 6911 Dated: 11-02-2022

ORDER OF APPOINTMENT

To
Dr. Ansh Dawar

With reference to our meeting, we are pleased to appoint you on contract as Lecturer in the in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

1.0 CASUAL LEAVE: You will be eligible only for one-day casual leave for every complete period of one-month service.

2.0 WORKING HOURS: You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

3.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

4.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

5.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

6.0 RESPONSIBILITIES AND CONFIDENTIALITY:

6.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

6.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

6.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

6.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

Contd.....2

7.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

8.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

9.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

10.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

11.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Ansh Dawar)
Date:

JOINING REPORT

From: - Dr. Ansh Dawar

Dated: 14-02-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 11-02-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Ansh

(Dr. Ansh Dawar)

No. LVL/22/ 6912

Dated: 14-02-2022

ORDER OF APPOINTMENT

To
Dr. Tushar Opneja
Sukharia Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in the department of General Medicine in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Tushar Opneja)

Date:

JOINING REPORT

From: - Dr. Tushar Opneja

Dated: 14-02-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 14-02-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in the department of General Medicine today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Tushar Opneja)

No. LVL/22/ 7099 Dated: 17-08-2022

ORDER OF APPOINTMENT

To
Dr. Davish Gupta

1.0 With reference to our meeting, we are pleased to appoint you on contract as Lecturer in the department of General Medicine in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governin\g body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Davish Gupta)
Date:

JOINING REPORT

From: - Dr. Davish Gupta

Dated: 18-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 17-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in the department of General Medicine in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Davish Gupta)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2007/ 890-93

Dated: September 10, 2007

ORDER OF APPOINTMENT

To
Dr. Neeru Garg
2A-15, Sukharia Nagar
Sriganganagar

1.0 With reference to our telephonic talk we are pleased to appoint you as Senior Lecturer in Department of Microbiology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 CASUAL LEAVE: You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 WORKING HOURS: You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 TEMINATION: Services are liable to be terminated by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

5.0 CODE OF CONDUCT: A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

6.0 RESPONSIBILITIES AND CONFIDENTIALITY:

6.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

6.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

6.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

6.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

Contd... 2

His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

7.0 SALARY: Consolidated all-inclusive salary (including additional salary) of Rs. 20,000/- (Rupees Twenty thousand only), per month in UGC scale of 12000-420-13500.

We welcome you to our organization and wish you a long and enjoyable career with us.

sd-
(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta
(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Neeru Gt
(Neeru Garg)
Date: 10.9.07

10.9.07
Date of joining:

From: - Dr. Neeru Garg
2A-15, Sukharia Nagar
Sriganganagar

Dated: 10.09.07

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution

Ref: Order of appointment dated 10.09.2007 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

Dear Sir,

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer in the Department Microbiology today at 9 am on regular basis, as per the appointment terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Neeru Garg

(Neeru Garg)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/ 4056

Dated: 14-05-2018

ORDER OF APPOINTMENT

To
Dr. Suresh Kumar Goyal

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr.Suresh Kumar Goyal)
Date:

JOINING REPORT

From: - Dr. Suresh Kumar Goyal

Dated: 14-05-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 14-05-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Assistant Professor & Senior Consultant today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Suresh Goyal

(Dr. Suresh Kumar Goyal)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/22/ 7097 .

Dated: 17-08-2022

ORDER OF APPOINTMENT

To
Dr. Shashi Kumar Sharma

1.0 With reference to our meeting, we are pleased to appoint you on contract as Lecturer in the department of Microbiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governin\g body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Shashi Kumar Sharma)
Date:

JOINING REPORT

From: - Dr. Shashi Kumar Sharma

Dated: 18-08-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 17-08-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in the department of Microbiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Shashi Kumar Sharma)

No. SDC&RI/14/

Dated: 28-05-2014

ORDER OF APPOINTMENT

To
Dr. Prem Prakash Dubey

1.0 With reference to your application, we are pleased to appoint you as **Professor & HOD** in Department of Anatomy, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gu

(Dr. Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Prem Prakash Dubey
(Dr. Prem Prakash Dubey)
Date:

Date of joining:

JOINING REPORT

From: - Prem Prkash Dubey

Dated: 28-05-2014

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 28-05-2014 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in the Department of Anatomy today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Prem Prakash Dubey
(Dr. Prem Prakash Dubey)

No. SDC&RI/18/ 3943 Dated: 16-02-2018

ORDER OF APPOINTMENT

To
Dr Chand Kumar Sidana

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sri Ganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE VACATIONS:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

3.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

3.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

3.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

3.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time

4.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

5.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

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6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months notice in writing or on payment of three month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Chand Kumar)

JOINING REPORT

Dated: 16-02-2018

To
The Director Principal
Surendera Medical College & Hospital
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 16-02-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

Dear Sir,

With reference to the above I the under signed have reported on duty as Lecturer in Surendera Dental College & Research Institute, Sri Ganganagar today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Chand Kumar)

No. SDC&RI/18/3957 Dated. 20-02-2018

ORDER OF APPOINTMENT

To
Dr. Prithvi Singh Chaudhary

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sri Ganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE VACATIONS:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

3.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

3.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

3.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

3.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time

4.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

5.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

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6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months notice in writing or on payment of three month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Prithvi Singh Chaudhary)

JOINING REPORT

Dated: 08-05-2018

To
The Director Principal
Surendera Medical College & Hospital
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 20-02-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

Dear Sir,

With reference to the above I the under signed have reported on duty as Lecturer in Surendera Dental College & Research Institute, Sri Ganganagar today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Prithvi Singh Chaudhary

(Dr. Prithvi Singh Chaudhary)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/11/ 2903 Dated: 11-07-2011

ORDER OF APPOINTMENT

To
Dr. Gaurav Jain
House No. 143, Ward No. 14
Sangria, Distt. Hanumangarh

1.0 We are pleased to appoint you as Lecturer, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Sd/-

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Gaurav Jain
(Dr. Gaurav Jain)

Date:

Date of joining: 12/7/2011

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 3950 Dated: 18-02-2018

ORDER OF APPOINTMENT

To
Dr. Harish Mehta

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sri Ganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE VACATIONS:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

3.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

3.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

3.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

3.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time

4.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

5.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months notice in writing or on payment of three month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Harish Mehta)

JOINING REPORT

Dated: 18-02-2018

To
The Director Principal
Surendera Medical College & Hospital
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 18-02-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

Dear Sir,

With reference to the above I the under signed have reported on duty as Lecturer in Surendera Dental College & Research Institute, Sri Ganganagar today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Harish Mehta)

Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare,
Adm. Office: His Highness Garden, Power House Road,
Sriganganagar 335 001 (Rajasthan) Tel. (0154) 2440071, 2440072

No.SDC&RI/2005/328 Dated: 23.8.2005

ORDER OF APPOINTMENT

To
Dr. Renu Middha

1.0 With reference to your application we are pleased to appoint you in our institution at SURENDERA DENTAL COLLEGE & RESEARCH INSTITUTE, SRIGANGANAGAR (RAJASTHAN) AS **Senior Lecturer in the Department of Pathology**, subject to your agreement to the following terms and conditions.

2.0 POSTING AND TRANSFER: Your services are liable to be transferred to any department / office / establishment of the institution and you will abide by the working hours and other related conditions of work that may be applicable at your place of posting.

3.0 **LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday.

5.0 **TERMINATION:** Either the organization or yourself may terminate your services by giving 3-month notice in writing to other party without assigning any reason or paying salary in lieu thereof.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information to the employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and also abide by the code of conduct prescribed.

Signature: (Dr. Renu Midha)
Date: 5.9.05 Date of joining: 5.9.2005

Copy to

1. The Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section 3. Appointment file

Dated: 9.9.05

To
The Principal
Surendera Dental College & Research Institute
Sriganganagar

Subject: - Reporting in the Institution

Ref: - Order of appointment dated 23.8.05 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare.

With reference to the above I the under signed have reported on duty at Surendera Dental College Hospital & Research Institute as Senior Lecturer in the Department of Pathology, today at 9 am on regular basis, as per the appointment terms & conditions mentioned in the order of appointment.

Kindly do the needful.

Yours truly,

Dr. Renu Middha

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/11/ 230/

Dated: 08-06-2011

ORDER OF APPOINTMENT

To
Dr. Rita Arora
Agarsen Market
Sangria, Hanumangarh

1.0 We are pleased to appoint you as Lecturer, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Trustee

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

(Suraj Aggarwal)
Trustee

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Rita Arora)

Date: Date of joining:

Dated: 08-06-2011

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 08-06-2011 from the Trustee, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Rita Arora)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/20/5463 Dated: 29-10-2020

ORDER OF APPOINTMENT

To
Dr. Bhorika Aggarwal

1.0 With reference to our meeting, we are pleased to appoint you on contract as Lecturer in the in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PERIOD: w.e.f. 29-10-2020 to 28-10-2024.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If your found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint .

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Bhorika Aggarwal)
Date: 29/10/20

JOINING REPORT

From: - Dr. Bhorika Aggarwal

Dated: 29-10-2020

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 29-10-2020 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Bhorika Aggarwal) 29/10/20

No. LVL/22/ 6907 Dated: 02-02-2022

ORDER OF APPOINTMENT

To
Dr. Rahul Goyal
Ward No. 13, Near Police Station
Mansa, Punjab

1.0 With reference to our meeting, we are pleased to appoint you on contract as Associate Professor in the Department of Biochemistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 You will not indulge in any type of private practice during your employment with the organisation. If you are found doing any type of private practice, your service is liable to be terminated.

5.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

6.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

6.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

6.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

6.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

6.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

7.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare
H.H. Gardens, Sri Ganganagar- 335001, Rajasthan (India) | +91-154-2480077, 2440903
+91-154-2440102 | gorav@sg.org.in | www.sg.org.in www.surenderadentalcollege.com

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

8.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

9.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

10.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

11.0 **SALARY:** As settled.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Rahul
(Dr. Rahul Goyal)
Date:

JOINING REPORT

From: - Dr. Rahul Goyal

Dated: 18-02-2022

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 02-02-2022 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Associate Professor today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Rahul 18/02/2022

(Dr. Rahul Goyal)

Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

No. LVL/23/7228 Dated: 23-02-2023

ORDER OF APPOINTMENT

To
Mrs. Amitouj Kaur Pannu
4 B 35, Jawahar Nagar
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you on contract as Reader in the Department of Biochemistry in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one month service after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving six month notice in writing or on payment of six month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** Rs. 50,000/- p.m. consolidated.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Mrs. Amitouj Kaur Pannu)
Date: 23.2.23.

JOINING REPORT

From: - Mrs. Amitouj Kaur Pannu

Dated: 23-02-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 23-02-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Reader in the department of Biochemistry in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Amitouj Kaur.

(Mrs. Amitouj Kaur Pannu)

23.2.23.

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/11/ 2300

Dated: 08-06-2011

ORDER OF APPOINTMENT

To
Dr. Kiran Kumar Arora
Agarsen Market
Sangria, Hanumangarh

1.0 We are pleased to appoint you as Lecturer, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Trustee

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

(Suraj Aggarwal)
Trustee

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Kiran Kumar Arora)

Date: Date of joining:

Dated: 08-06-2011

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 08-06-2011 from the Trustee, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Kiran Kumar Arora)

No. SDC&RI/13/ 2792 Dated: 16-11-2013

ORDER OF APPOINTMENT

To
Dr. Manish Aggarwal
124 Vinoba Basti
Sri Ganganagar

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the Department of Anesthesia, in our Surendera Dental College & Research Institute, Sri Ganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE VACATIONS:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

3.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

3.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

3.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

3.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time

4.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

5.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

Contd... 2

6.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three months notice in writing or on payment of three month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Dr. Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manish Aggarwal)

Date: 16/11/2013

Date of joining: 16/11/2013

JOINING REPORT

Dated: 16-11-2013

To
The Director Principal
Surendera Medical College & Hospital
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 16-11-2013 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

Dear Sir,

With reference to the above I the under signed have reported on duty as Senior Lecturer in the Department of Anaesthesia in Surendera Dental College & Research Institute, Sri Ganganagar today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Manish Aggarwal)

No. LVL/23/ 7294

Dated: 01-06-2023

ORDER OF APPOINTMENT

To
Dr. Mahendra Kumar Marothi

1.0 With reference to our meeting, we are pleased to appoint you as Senior Lecturer in the department of Anaesthesia in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service your performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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Late Smt. Vidyawanti Labhu Ram Foundation For Science Research and Social Welfare

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Mahendra Kumar Marothi)
Date:

JOINING REPORT

From: - Dr. Mahendra Kumar Marothi

Dated: 01-06-2023

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-06-2023 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the Department of Anaesthesia today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Mahendra Kumar Marothi)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2008/ 1099-1102 Dated: 02.06.2008

ORDER OF APPOINTMENT

To
Dr. A. P. Dhadis
Professor & Head
Department of Pharmacology
Christian Medical College
Ludhiana - 141 008

1.0 In reference to our discussion we are pleased to appoint you as **Professor & Head** in Department of Pharmacology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.2

His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated by either side on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale presently including extra pay the salary will be Rs. 60,000/- pm. Accommodation shall be provided to you free of cost; actual electric expenses shall be borne by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Gorav Gupta

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Sd/-
(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: A.P. Dhadhis
(Dr. A. P. Dhadis)
Date:

Date of joining: 7/8/08

From: Dr. A.P.Dadhich

Dated: 07-08-2008

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar

Subject: - Reporting in the Institution

Ref: -Order of appointment dated 02-06-2008 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare, Sri Ganganagar.

Sir,

With reference to the above I the under signed have joined on duty at Surendera Dental College & Research Institute as **Professor & Head** in the department of Pharmacology today at 9.00 am. as per the terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours sincerely,

(Dr. A.P. Dadhich)
Professor & Head Pharmacology

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/18/ 4045

Dated: 01-05-2018

ORDER OF APPOINTMENT

To
Dr. Anoop Kumar Aggarwal

1.0 With reference to our meeting, we are pleased to appoint you as Professor & HOD in the department of Pharmacology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfuliy and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

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His Highness Gardens, Sri Ganganagar-335001
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8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: Rs. 70,000/- (Rupees Seventy Thousand only) per month.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Anoop Kumar Aggarwal)
Date:

JOINING REPORT

From: - Dr. Anoop Kumar Aggarwal

Dated: 01-05-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-05-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in the department of Pharmacology today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Anoop Kumar Aggarwal)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2007/ 639-A

Dated: 15-01-07

ORDER OF APPOINTMENT

To
Dr. Sanjeev Jindal

1.0 With reference to our meeting we are pleased to appoint you as **Lecturer** in Department of General Surgery, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **TRANSFER:** You can be transferred to any department in the college.

3.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

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His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

9.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

sd

(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Sanjeev Jindal
(Sanjeev Jindal)

Date: 15-01-07

Date of joining: 15-01-07

From:- Dr. Sanjeev Jindal

Dated:- 15-01-07

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar

Subject:- Reporting in the Institution

Ref:- Order of appointment dated 15-01-07 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare, Sri Ganganagar

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9.00 am on regular basis, as per the appointment terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Sanjeev Jindal

( )

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. LVL/18/4051

Dated: 09-05-2018

ORDER OF APPOINTMENT

To
Dr. Manoj Soni

1.0 With reference to our meeting, we are pleased to appoint you as Lecturer in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **PROBATION PERIOD:** You shall remain on probation for a period of one year.

4.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

5.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

5.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

5.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

5.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

5.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

6.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

Contd....2

His Highness Gardens, Sri Ganganagar-335001
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Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

8.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

9.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

10.0 SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Manoj Soni)
Date:

JOINING REPORT

From: - Dr. Manoj Soni

Dated: 09-05-2018

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 09-05-2018 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Manoj Soni)

LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2007/ 735-737 Dated: 19.04.2007

ORDER OF APPOINTMENT

To
Dr. Shubh Lata
34, Medical College Campus
Faridkot

1.0 With reference to our meeting we are pleased to appoint you as **Professor & Head** in Department of Physiology, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated by either side on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale 16400-450-20900-500-22400 with additional salary totaling Rs. 45,000/- (Rupees Forty Five Thousand only).

We welcome you to our organization and wish you a long and enjoyable career with us.

Sd/-
(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta.
(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Shubh Lata.
(Shubh Lata)
Date: 1.8.2007.

1st Aug. 2007.
Date of joining:

From:- Dr. Shubh Lata

Dated:- 01-08-2007

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar

Subject:- Reporting in the Institution

Ref:- Order of appointment dated 19-04-2007 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare, Sri Ganganagar

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Professor & HOD in Department of Physiology today at 9.00 am on regular basis, as per the appointment terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Shubh Lata
1.8.2007
(Dr. Shubh Lata)

No. LVL/16/ 3537-A

Dated: 01-09-2016

ORDER OF APPOINTMENT

To
Dr. Gurleen Kaur Paul
28 Public Park
Sri Ganganagar

1.0 With reference to you application, we are pleased to appoint you on contract as Senior Lecturer in the Department of Physiology in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for 15 days casual leave for every complete period of one year service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 PROBATION: You will be on probation for a period of one year and then can be extended for further period of one year; your confirmation shall depend on satisfactory completion of probation period.

5.0 You will not indulge in any type of private practice during your employment with the organisation. If you found doing any type of private practice, your service is liable to be terminated.

6.0 ASSESMENT OF PERFORMANCE: After every year of service you performance during the above period will be assessed by the governing body of management. If your services are not found to the satisfactory to the norms of the institution, your services are liable to the discontinuation. However the Governing body may consider your request for reappoint.

7.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

7.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

7.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

7.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolute property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

7.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

8.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd.....2

9.0 TERMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving three month notice in writing or on payment of three month pay and allowances in lieu of notice.

10.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

11.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence. This is also applicable to the employees appointed on contract basis. This letter of appointment is purely on contractual basis which does not confirm any relationship of employee & employer.

12.0 **SALARY:** As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Gurleen Kaur)
Date:

JOINING REPORT

From: - Dr. Gurleen Kaur Paul

Dated: 01-09-2016

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sri Ganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 01-09-2016 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sri Ganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Senior Lecturer in the department of Physiology in today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr. Gurleen Kaur Paul)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/11/ 2298 Dated: 08-06-2011

ORDER OF APPOINTMENT

To
Dr. Sarita Opneja
58-5, Sukharia Nagar
Sri Ganganagar

1.0 We are pleased to appoint you as Sr. Lecturer, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service, after completing one year of probation period.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

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His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

6.0 Your official duties besides teaching and training of the relevant students in the subject(s) assigned and carrying out the clinical / laboratory work relating to patients shall also include attending the patients in the community health camps including their education & motivation and any other administrative or allied work assigned by the senior faculty, HOD, Director Principal and Management. Besides being on active duty during the specific working hours and days, you will have to respond to any work assigned during the remaining hours of the day and night.

7.0 TEMINATION: Services are liable to be terminated, due to reasonable cause, by either side on giving one month notice in writing or on payment of one month pay and allowances in lieu of notice.

8.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

SALARY: As per UGC scale.

We welcome you to our organization and wish you a long and enjoyable career with us.

(Suraj Aggarwal)
Trustee

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

(Suraj Aggarwal)
Trustee

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: _____
(Dr. Sarita Opneja)

Date:

Date of joining: _____

Dated: 08-06-2011

To
The Director Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution.

Ref: Order of appointment dated 08-06-2011 from the Trustee, Late Smt. Vidyawanti Labhu Ram Foundation for Science Research & Social Welfare, Sriganganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. Lecturer today at 9 am, as per terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

(Dr.Sarita Opneja)