## SURENDERA DENTAL COLLEGE AND RESEARCH INSTITUTE IHH GARDENS SRI GANGANAGAR <u>MAINTENANCE AND INFRASTRUCTURE COMMITTEE</u>



## MINUTES OF MAINTENANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 26-09-2023

Location: Chairman's office

Date: 26-09-23

Time: 11.00 AM

Attendees-

Name	Designation	Signature
Mr. Suraj Aggarwal	Chairman , .	1.t
Mr. Gorav Gupta	Managing Director	-ex-
Mr. Mihir Aggarwal	Board of Management	William
Dr. Sandeep Kumar Bains	Committee Head	flup L
Mr. Ranjeet Singh	Member	Blordh
Mr. Jeet Singh	Member	J.
Mr. Vikas	Member	V13-
Mr. Gurjinder Singh	Member	GURDIN D

### Agenda

I. Repair- The repair of the following items/equipment is received from respective departments.

S. No	Equipment	Quantity
1.	Cylinder/Outer ring	4
2.	Teflon Cup/Gasket	4
3.	Ceramic stand	1
5.		1

Director Principal Surendera Dental College & Stoearch Institute, SGNR

4.	Rocker, GS electrical	
5.	Trimmer	1
7	Crucible mounting	1
8.	Coil for solenoid valve	1
9.	Scaler Cable, Woodpecker	3
10.	Adaptor Din socket	. 1
11.	H37L Ball bearing	1
12.	Armature	4
13.	Carbon brush	2
14.	Ball bearing	2
16.	ES6 Snap Ring	1
10.	403 C Cartridge	1

11. Equipment- The requirement of the following equipment is received from respective departments.

S. No	Equipment	Quantity
1.	AP hand piece	2
2	Vatech RVG (EZ- Classic)	2
3.	Vatech Hand held X- ray machine	1

## III. Maintenance-related grievances.

### Action taken

Agenda I-

• Mr. Ranjeet Singh is assigned the duty to get items/equipment repaired.

### Agenda II-

- Mr. Ranjeet Singh provided the committee with quotations from trusted vendors for equipment required from departments, which were reviewed.
- The requirement is approved and payment is sanctioned to order the required equipment.

### Agenda III-

Mr. Vikas was assigned the duty to check maintenance-related grievances which were solved timely.

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Director P

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## SURENDERA DENTAL COLLEGE AND RESEARCH INSTITUTE HH GARDENS SRI GANGANAGAR



### MAINTENANCE AND INFRASTRUCTURE COMMITTEE

### MINUTES OF MAINTENANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 16-12-2023

Location: Chairman's office

Date: 16-12-23

Time: 11.00 AM

Attendees-

Name	Designation	Signature
Mr. Suraj Aggarwal	Chairman	11
Mr. Gorav Gupta	Managing Director	-g-
Mr. Mihir Aggarwal	Board of management	Ntehni.
Dr. Sandeep Kumar Bains	Committee head	fluth
Mr. Ranjeet Singh	Member	beforethe
Mr. Jeet Singh	Member	T
Mr. Vikas	Member	VIB
Mr. Gurjinder Singh	Member	GURDNee )

### Agenda

I. Repair- The repair of the following items/equipment is received from respective departments.

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S. No	Equipment	Quantity
1.	Air filter element for compressor	1
2.	Compressor service	1

II. Equipment- The requirement of the following equipment is received from respective departments.

S. No	Equipment	Quantity
1.	Aerotor hand piece	6
2.	Plane slide ISI alpha	1

III. Maintenance-related grievances.

### Action taken

### Agenda I-

- Mr. Ranjeet Singh is assigned the duty to get items/equipment repaired.
- Mr. Vikas was assigned the duty to get the compressor service done.

### Agenda II-

- Mr. Ranjeet Singh provided the committee with quotations from trusted vendors for ٠ equipment required from departments, which were reviewed.
- The requirement is approved and payment is sanctioned to order the required equipment.

### Agenda III-

· Mr. Vikas was assigned the duty to check and resolve maintenance-related grievances timely.

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## SURENDERA DENTAL COLLEGE AND RESEARCH INSTITUTE HH GARDENS SRI GANGANAGAR



## MAINTENANCE AND INFRASTRUCTURE COMMITTEE

## MINUTES OF MAINTENANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD O'N 18-3-2024

Location: Chairman's office

Date: 18-3-24

Time: 11.00 AM

### Attendees-

Name	Designation	Signature
Mr. Suraj Aggarwal	Chairman	14
Mr. Gorav Gupta	Managing Director	- Star
Mr. Mihir Aggarwal	Board of management	Mil
Dr. Sandeep Kumar Bains	Committee head	Mutty
Mr. Ranjeet Singh	Member	bladhs
Mr. Jeet Singh	Member	E F
Mr. Vikas	Member	1/1/2
Mr. Gurjinder Singh	Member	

Agenda

I. Repair- The repair of the following items/equipment is received from respective departments.

# Director Principal



S. No	Equipment	Quantity
1.	Handle for lock slide	1
2.	Door gasket	1
3.	Vita firing muffle	1
4.	Spare Armature for hanging motor	1
5.	Electric motor carbon set	1
6.	Electric motor bush	1
7.	Resistance	1

II. Equipment- The requirement of the following equipment is received from respective departments.

Equipment	Quantity
CBCT Machine (J+ Morita)	1
Conscious sedation unit	1
LIECA micromotor blade	1
AP handpiece with fiberoptic	1
Model storage box	1
	CBCT Machine (J- Morita) Conscious sedation unit LIECA micromotor blade AP handpiece with fiberoptic

### III. Maintenance-related grievances.

#### Action taken

### Agenda I-

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• Mr. Ranjeet Singh is assigned the duty to get items/equipment repaired.

### Agenda II-

- Mr. Ranjeet Singh provided the committee with quotations from trusted vendors for equipment required from departments, which were reviewed.
- The requirement is approved and payment is sanctioned to order the required equipment.

### Agenda III-

Mr. Vikas was assigned the duty to check and resolve maintenance-related grievances timely.
Director Principal

Surendera Dental College & Research Institute, SGNR



## SURENDERA DENTAL COLLEGE AND RESEARCH INSTITUTE

### HH GARDENS SRI GANGANAGAR



## MAINTENANCE AND INFRASTRUCTURE COMMITTEE

## MINUTES OF MAINTENANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 24-6-2024

Location: Chairman's office

Date: 24-6-24

Time: 11.00 AM

Attendees-

Name	Designation	Signature
Mr. Suraj Aggarwal	Chairman	12
Mr. Gorav Gupta	Managing Director	- gr
Mr. Mihir Aggarwal	Board of management	With
Dr. Sandeep Kumar Bains	Committee head	flups
Mr. Ranjeet Singh	Member	bendh
Mr. Jeet Singh	Member	57
Mr. Vikas	Member	VIS
Mr. Gurjinder Singh	Member	GURDIUP

### Agenda

I. Repair- The repair of the following items/equipment is received from respective departments.

Birector Principal Brondera Dental College & Research Institute, SGNR

S. No	Equipment	Quantity
1.	Scaler	4
2.	Micromotor	1
3.	Heavy duty handpiece	1

II. Equipment- The requirement of the following equipment is received from respective departments.

S. No	Equipment	Quantity
1.	Implant motor with LED	1
2.	AP handpiece	1

## III. Maintenance-related grievances.

### Action taken

### Agenda I-

• Mr. Ranjeet Singh is assigned the duty to get items/equipment repaired.

### Agenda II-

- Mr. Ranjeet Singh provided the committee with quotations from trusted vendors for equipment required from departments, which were reviewed.
- The requirement is approved and payment is sanctioned to order the required equipment.

## Agenda III-

• Mr. Vikas was assigned the duty to check and resolve maintenance-related grievances

Director Principal Gurendera Dental College & Research Institute, SGNR



