

CONTINUOUS INTERNAL ASSESSMENT SYSTEM

The Institution provides opportunities to students for midcourse improvement of performance through specific interventions:

1. CIE ADMINISTRATION:

Initiatives are taken by the institution deals for proper functioning and administration of CIE. The institute prepares the academic calendar which is framed in accordance with the University calendar in order to ensure periodicity, smooth functioning & conductance of Internal assessment examinations. Components of the CIE include attendance, participation in regular class room activities, record maintenance and periodical completion of assignments in addition to the scores in the academic events.

Frequency of Internal Examination and their conductance:

S.No.	Name of the Exam	Frequency of Exam	Conductance
1.	Internal Exam (Theory)	Biannual	After every 3 Months
2.	Internal Exam (Practical)	Biannual	After every 3 Months
3.	Sent-up Exam	Yearly	Prior University Exams

The notifications for the examinations are displayed well in advance on the noticeboard. The scheduling of internal examinations is intimated to all concerned students with copy to Principal office, Heads of the departments & all faculty.

CIE Criteria for Under-graduate Students:

Under-graduate students are made familiar with all the Medical as well as Dental subjects followed by internal exams which occurs twice in an academic year (including theory and practical exams) followed by sent-up exam which is conducted after the conclusion of courses.

CIE Criteria for Post-graduate Students:

PG Students are exposed to periodical seminars, journal clubs, group discussion, case presentations followed by internal assessment exams annually. The frequency of the assessment is common for all the departments. Uniformity is maintained in the mode of evaluation of the presentation of seminars and journal clubs. Internal exams are conducted before the commencement of the University Exam.

2. TIMELY & PERIODIC ASSESSMENT AND FEEDBACK

Theory

The results of the internal assessment tests are displayed with in a period of one month after the conductance of the exam. The evaluation of the answer note books is done at the exam cell by all the concerned faculties. The marks obtained by the students in the internal exams and the details of the


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attendance percentage are communicated to the students through notice board. In the Clinical departments, an Evaluation sheet is distributed to the faculty, for entering the details of student roll numbers, names, marks obtained. This serves as a record of the student performance and is used during the feedback sessions. Periodical feedback sessions are arranged in some departments to highlight on the performance of the students and give suggestions for improvement.

Viva-Voce:

Viva-voce is conducted along with the theory internal assessment based on which the feedback of the student's performance of evaluated.

Case Presentations in Clinical Postings

Daily case presentations by the students in the clinical postings also serve as a platform for assessment of the student and providing immediate feedback.

3. MAKE UP ASSIGNMENTS AND REMEDIAL CLASSES

List of Opportunities Provided for the Midcourse improvement of Slow Learners:

S.No.	Improvement Programs	Period
1.	Make-Up Assignments	After internal assessment Exams and prior to University
2.	Remedial Classes	After internal assessment Exams and prior to University
3.	Revision Classes	After internal assessment Exams and prior to University

•Make-Up Assignments: The week prior to the internal assessment, make-up assignments are allotted to the slow learners in the topics related to the concerned internal assessment. A last date is assigned for the submission of the assignments. This is not publicized and the information are personally communicated to the students.

•Remedial Classes are conducted for the improvement of slow learners and takes immense measures in providing opportunities for mid-course improvement of the same. Remedial classes are one among the opportunities provided to the students in supporting their academic improvement.

•Revision Classes In addition to the remedial classes, revision classes are being regularly conducted by all the departments prior to the University examinations, after the completion of syllabus, with the purpose of reinforcement of concepts and with the intention of providing a supporting hand to the slow learners. Periodical revision exams are also conducted to improve the writing and presentation skills of the students.

Mentorship Programme

In addition to the abovementioned activities, regular mentor-mentee interaction also helps in periodical assessment of the student and creates an opportunity to provide feedback to the students.


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Postgraduates:

The Postgraduates are encouraged to present periodical Seminars/Journal Clubs which is later evaluated and a written feedback is given to them after each presentation in all the departments. To maintain uniformity, a common protocol is being followed in order to assess and maintain the quality of the presentations by all the departments.

Make-up assignments:

Make-up assignments are one among the opportunities provided to the slow learner students in supporting their academic improvement.

Identification of Slow Learners (UG & PG):

Identification of such strata of students is based on the marks of first internal assessment (Students scoring less than 25% - are considered as slow learners)

In the Pre-clinical Departments (UG & PG):

Identification of such strata of students is based on the marks of first internal assessment (Students scoring less than 25% - are considered as slow learners)

In the Clinical Departments (UG & PG):

Identification of such strata of students is based on the marks of first internal assessment (Students scoring less than 25% - are considered as slow learners)


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