SURENDERA DENTAL COLLEGE AND RESEARCH INSTITUTE H. H. Gardens, Power House Road, Sri Ganganagar, Rajasthan

Committee of International Student Cells

The International student Cell Committee was formed with the goal of providing the best possible care for international students during their stay, from the time of their admission to the completion of their studies; to promote cordial student-student and student-teacher relationships; and to ensure support and integration of international students.

Operating Procedures (SOP)

The Committee shall:

- 1. Review the current UGC guidelines for international student admission on a regular basis.
- 2. Every year, obtain information on international students admitted to BDS/ MDS programmes and liaise with the appropriate departments.
- 3. Will inform newly enrolled international students about the cell's existence, function, and role, as well as the method of contact in the event of a dispute.
- 4. Hold meetings every year in front of the Student Representatives to address their concerns.
- 5. Easily integrate international students into the college's facilities and activities.
- 6. Resolve international students' complaints about academics, housing, admissions, evaluations, and any other difficulties that arise during their stay.
- 7. Inform students on local customs, language, and civic amenities.

Mode of contact

To make it easier for students to communicate problems, grievances, and ideas; students can initiate a grievance at the online student portal (SMS), additionally drop boxes have been placed across the campus and hospital.

International students are given the phone numbers of committee members so that they can get help 24 hours a day, seven days a week in the event of an emergency, and they are also urged to contact the Member Secretary directly if they have a complaint.

Once the grievance is received the issue is resolved under the guidance of Principal and if necessary, relevant committees would also be involved. On redressal of the issue, the information is communicated to the concerned student.

Composition of the International cell -

- 1. Chair
- 2. Co-chair
- 3. Members
- 4. Student representative

DIRECTOR PRINCIPAL SURENDERA DENTAL COLLEGE & RESEARCH INSTITUTE SRI GANGANAGAR (RAJ 1