LATE. SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No.SDC&RI/2006/ 609 Dated: 28.12.2006

ORDER OF APPOINTMENT

To
Dr. Neetu Jindal
Defence Enclave, Near Moti Bagh
Nabha – 147 201

1.0 With reference to your application dated 27.12.2006 we are pleased to appoint you as **Senior Lecturer** in Department of Conservative, in our Surendera Dental College & Research Institute, Sriganganagar, subject to your agreement to the following terms and conditions.

2.0 **CASUAL LEAVE:** You will be eligible only for one-day casual leave for every complete period of one-month service.

3.0 **WORKING HOURS:** You will have to work in the institution as per the timings prescribed on all days except Sundays which is a weekly holiday and other notified holidays.

4.0 **RESPONSIBILITIES AND CONFIDENTIALITY:**

4.1 You will devote your time and attention to the services of the organization / or its associate organization and will discharge your duties faithfully and assiduously.

4.2 You will not, during your service with the organization or after its termination, communicate or divulge to any person information relating to this institution.

4.3 Any invention, discovery or development you may make or which may result during the period of service with us will be sole and absolutely property of the organization and you shall not use the information for your own personal benefit or others during the continuance of your employment with us or anywhere thereafter.

4.4 You will conduct yourself in the disciplined manner and in a manner expected of your position and shall abide by all such rules and regulations of the organization as may be in force from time to time.

5.0 The organization shall have the right to terminate your services with it without any notice or compensation whatsoever should you be found guilty of breach of trust or of the terms of this letter, insobriety, addiction to drugs, suppression of any information or furnishing false information for employment, dishonesty, neglect of duty or conduct considered detrimental to the interest of the organization.

Contd... 2

His Highness Garden,Sadulshahar Road, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, 5120872 E-mail : surenderadentalcollege@yahoo.com
Vist us at : www.surenderadentalcollege.com

6.0 TEMINATION: Services are liable to be terminated by either side on giving three-month notice in writing or on payment of three-month pay and allowances in lieu of notice.

7.0 **CODE OF CONDUCT:** A copy of the code of conduct for the employees of Late Smt. Vidyawanti Labhu Ram Foundation for Science Research and Social Welfare is enclosed for your guidance and adherence.

8.0 **SALARY:** As per UGC scale, presently including extra pay Rs. 37000/- (Rupees Thirty Seven Thousand Only) p.m., with free accommodation, actual electric bill to be paid by you.

We welcome you to our organization and wish you a long and enjoyable career with us.

Yours truly,

Sd/-
(Gorav Gupta)
Secretary

Copy to
1. The Director Principal, Surendera Dental College & Research Institute, Sriganganagar.
2. Accounts section
3. Establishment Section

Gorav Gupta
(Gorav Gupta)
Secretary

I hereby accept the above terms and conditions and shall abide by the code of conduct prescribed in letter and spirit.

Signature: Neetu Jindal
(Neetu Jindal)

Date: 28.12.06

Date of joining: 28.12.06

From:-Dr. Neetu Jindal

Dated: 28.12.2006

To
The Principal
Surendera Dental College & Research Institute
Power House Road
Sriganganagar 335001

Subject: Reporting in the Institution

Ref: Order of appointment dated 28.12.2006 from the Secretary, Late Smt. Vidyawanti Labhu Ram Foundation For Science Research & Social Welfare , SriGanganagar.

With reference to the above I the under signed have reported on duty at Surendera Dental College & Research Institute as Sr. lecturer in the Department of Conservative today on regular basis, as per the appointment terms & conditions mentioned in the order of Appointment.

Kindly do the needful.

Yours truly,

Neetu Jindal

(Neetu Jindal)

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/10/ 2201 Dated:- 29-12-2010

Sub:- Dr. Neetu Jindal, Dept. of Conservative Dentistry
Service Certificate Issued – Reg.

This is to state that Dr. Neetu Jindal has completed 4 yrs. of teaching experience as Sr. Lecturer on 28-12-2010. Hence she is promoted as Reader (Dept. of Conservative Dentistry) w.e.f. 29-12-2010 in our Surendera Dental College & Research Institute, Sri Ganganagar.

Gorav Gupta

(Gorav Gupta)
Secretary

Neetu Jindal

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

LATE SMT. VIDYAWANTI LABHU RAM FOUNDATION
FOR SCIENCE RESEARCH & SOCIAL WELFARE

No. SDC&RI/15/ 15670 Dated:- 29-12-2015

Office Order

This is to state that Dr. Neetu Jindal has completed 5 yrs. of teaching experience as Reader on 28-12-2015 (29-12-2010 to 28-12-2015). Hence she is promoted as Professor (Dept. of Conservative Dentistry) w.e.f. 29-12-2015 in our Surendera Dental College & Research Institute, Sri Ganganagar.

Neetu Jindal

(Gorav Gupta)
Secretary

His Highness Gardens, Sri Ganganagar-335001
Ph. 91-154-2440071, 2440072, Fax 0154-2440102, E-mail : gorav@sgi.org.in
Visit us at : www.sgi.org.in & www.surenderadentalcollege.com

OFFICE OF THE MANAGING DIRECTOR
SURENDERA DENTAL COLLEGE & RESEARCH INSTITUTE
SRI GANGANAGAR

OFFICE ORDER

No. SDC&RI/19/19774 Dated:- 11-11-2019

Dr. Neetu Jindal is hereby appointed as Professor & HOD in the Department of Conservative Dentistry w.e.f. 01-11-2019.

Gorav

(Gorav Gupta)
Managing Director