



# Surendera Dental College & Research Institute

H. H. Gardens, Power House Road, Sri Ganganagar, Rajasthan- 335001

Phone: 0154-2440072, 2443412, 2440071 Email: [Info@sgi.org.in](mailto:Info@sgi.org.in)

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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/18-19/\_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 6.8.18

**Location:** IQAC office

**Date:** 6.08.18

**Time:** 11:30 AM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja

Dr Kamal Garg

### **Agenda**

1. Review the Recommendations and guidelines of the university.
2. Lecture schedule for BDS students
3. Thesis and synopsis status of PG students
4. Schedule of interdepartmental meets.
5. Conducting CDE program and value added courses
6. Compilation of information for record

  
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## OUTCOMES

S.No	Remarks	Owner
1.	University recommendations and guidelines to be reviewed and annual academic schedule to be prepared for the session 2018-2019.	Academic committee
2.	Lecture schedule to be obtained from individual departments for BDS course to ensure entire syllabus coverage and to deliver quality teaching.	Department incharges
3.	Progress of thesis of 3 <sup>rd</sup> year postgraduate students and status of synopsis of 1 <sup>st</sup> year postgraduate students to be reviewed.	Department incharges
4.	The yearly schedule of interdepartmental meet presentations to be discussed.	Academic committee
5.	All the department heads are informed to conduct CDE program for their departments.	Department incharges
6.	All the department heads are informed to conduct value-added courses related to their subjects.	Department incharges
7.	Various information to be obtained from other relevant authorities for data compilation	Team members

  
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Dr Yogesh Gupta



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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/17-18/\_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 3.8.17

**Location:** IQAC office

**Date:** 3.08.17

**Time:** 11:30 AM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja

Dr Aditi Mathur

### Agenda


1. Review the Recommendations and guidelines of the university.
2. Lecture scheduling for BDS course by all the departments
3. Time bound work by PGs
4. Schedule of interdepartmental meets.
5. Conducting CDE program and value added courses
6. Establish mentor- mentee relationship

### OUTCOMES

S.No	Remarks	Owner
1.	Recommendations and guidelines of the university were reviewed and annual academic schedule to be	Academic committee

  
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	prepared for the session 2017-2018.	
2.	Lecture schedule (with the topics to be covered and time required for each topic) to be obtained from individual departments for BDS course to ensure inclusion of the entire syllabus and equal participation of faculty in the teaching process.	Department incharges
3.	Progress of thesis of 3 <sup>rd</sup> year postgraduate students and status of synopsis of 1 <sup>st</sup> year postgraduate students was reviewed.	Department incharges
4.	The schedule of interdepartmental meet was not being adhered by some departments. Discussion was taken up regarding this issue and restoring the sequence of IDMs to be effected.	Academic committee
5.	All the department heads are informed to conduct CDE program for their departments.	Department incharges
6.	All the department heads are informed to conduct value-added courses related to their subjects.	Department incharges
7.	The concerned committee was reinforced to establish mentor- mentee relationship to ensure a bond and guidance of students in curricular and co-curricular aspects.	Academic committee

  
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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/19-20/ \_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 5.8.19

**Location:** IQAC office

**Date:** 5.08.19

**Time:** 12:30 PM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja

Dr Sakshi Bamba


### Agenda

1. Review the Recommendations and guidelines of the university.
2. Lecture schedule for BDS students
3. Thesis and synopsis status of PG students
4. Paper and poster presentation by postgraduate students
5. Interdepartmental meet scheduling
6. Conducting CDE program
7. Value added courses
8. Data collection review

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## OUTCOMES

S.No	Remarks	Owner
1.	Drafting the annual academic schedule for the session 2019-2020 after reviewing the University and DCI guidelines to ensure revision/updating the curriculum according to recent recommendations	Academic committee
2.	Lecture schedule to be obtained from individual departments for BDS course to ensure entire syllabus coverage and to deliver quality teaching.	Department incharges
3.	Progress of thesis of 3 <sup>rd</sup> year postgraduate students and status of synopsis of 1 <sup>st</sup> year postgraduate students to be reviewed.	Department incharges
4.	Encouraging the students to present paper and poster to develop communication skills and stage presentation skill.	Department incharges
5.	The yearly schedule of interdepartmental meet presentations to be reviewed.	Academic committee
6.	All the department heads are informed to conduct CDE program for their departments.	Department incharges
7.	All the department heads are informed to conduct value-added courses related to their subjects.	Department incharges
8.	Various informations to be obtained from other relevant authorities for data compilation	Team members

  
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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/17-18/ \_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 22.2.18

**Location:** IQAC office

**Date:** 22.2.18

**Time:** 1:00 PM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja


Dr Aditi Mathur

### Agenda


1. Library usage enhancement
2. Overview of on-going academic activities
3. Discussion on add on courses
4. To evaluate the performance of BDS students in first internal assessment
5. Submission of synopsis and dissertation by MDS students

### OUTCOMES

S.No.	Remarks	Owner
1.	Department incharges to be instructed to encourage the BDS and MDS students to avail the library facilities to the fullest and access the online journals as well.	Respective department heads
2.	The academic records to be evaluated to ensure that the regular academic activities (JC, seminar presentation, case presentations for MDS students and lectures for BDS students) are being followed	Respective department heads

  
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	by the departments.	
3.	Department heads to be informed regarding curriculum enrichment by introduction of value added courses.	Respective department heads
4.	The performance of BDS students was reviewed in first internal assessment and relevant department incharges were advised to track the progress in future assessments as well.	Respective department heads
5.	Inputs were obtained from concerned committees regarding submission of synopsis by MDS first year students and dissertation by MDS final year students.	Research committee, Education committee

  
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## CURRICULUM COMMITTEE

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### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 28.1.19

**Location:** IQAC office

**Date:** 28.1.19

**Time:** 11:00 AM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja

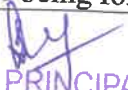
Dr Kamal Garg

### Agenda

1. Integration of cross cutting issues
2. Overview of on-going academic activities
3. Discussion on add on courses
4. To evaluate the performance of BDS students in first internal assessment
5. Submission of synopsis and dissertation by MDS students

### OUTCOMES

S.No.	Remarks	Owner
1.	Relevant committees and faculty members to be intimated about incorporation of cross cutting issues into the curriculum to sensitize students to these causes.	Team members and Respective department heads
2.	The academic records to be evaluated to ensure that the regular academic activities (JC, seminar presentation, case presentations for MDS students and lectures for BDS students) are being followed	Respective department heads

  
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	by the departments.	
3.	Department heads to be informed regarding introduction of value added courses to enhance skill development.	Respective department heads
4.	The performance in first internal assessment of BDS students in summative manner to be reviewed in order to address improvements in teaching learning process	Respective department heads
5.	Information to be obtained from concerned committees regarding successful submission of synopsis by MDS first year students and dissertation by MDS final year students.	Research committee, Education committee

  
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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/19-20/\_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 30.1.20

**Location:** IQAC office

**Date:** 30.1.20

**Time:** 11:30 AM

**Attendees:**

Dr Dinesh Verma

Dr Suruchi Juneja

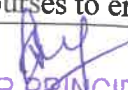
Dr Sakshi Bamba

### Agenda

1. Overview of on-going academic activities
2. Discussion on value added courses
3. Cross cutting issues incorporation
4. Review the performance of BDS students in first internal assessment
5. Submission of synopsis and dissertation by MDS students
6. Improving the library usage

### OUTCOMES

S.No.	Remarks	Owner
1.	The academic records to be evaluated to ensure that the regular academic activities (JC, seminar presentation, case presentations for MDS students and lectures for BDS students) are being followed by the departments.	Respective department heads
2.	Department heads to be informed regarding introduction of value added courses to enhance	Respective department heads

  
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	skill development.	
3.	Relevant committees and faculty members to be intimated about incorporation of cross cutting issues into the curriculum to sensitize students to these causes.	Team members and Respective department heads
4.	The performance in first internal assessment of BDS students in summative manner to be reviewed in order to address improvements in teaching learning process	Respective department heads
5.	Information to be obtained from concerned committees regarding successful submission of synopsis by MDS first year students and dissertation by MDS final year students.	Research committee, Education committee
6.	Revision of library timings to be made in order to improve the utilization of library facilities by the students	Library incharge

  
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 Dr Dinesh Verma



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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/21/\_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 5.01.21

**Location:** IQAC office

**Date:** 5.01.21

**Time:** 10:30 AM

**Attendees:**


Dr Sandeep Kumar

Dr Suruchi Juneja

Dr Puneet Kumar


### **Agenda**

1. Review the Recommendations and guidelines of the university.
2. Lecture schedule for BDS students
3. Online classes
4. Syllabus covered for PG students
5. Conducting CDE program
6. Schedule of IDMs to be discussed and reviewed
7. Value added courses

  
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## OUTCOMES

S.No	Remarks	Owner
1.	Drafting the annual academic schedule for the session 2020-2021 after reviewing the University and DCI guidelines to ensure revision/updating the curriculum according to recent recommendations	Academic committee
2.	Lecture schedule to be obtained from individual departments for BDS first year course to ensure entire syllabus coverage and to deliver quality teaching.	Department incharges
3.	To discuss the effectiveness of online classes conducted during lockdown and review the attendance of students	Department incharges
4.	Progress of syllabus covered for postgraduate students to be reviewed and scheduling their mock exams	Department incharges and Exam cell
5.	All the department heads are informed to conduct CDE program for their departments in online modes preferably.	Department incharges
6.	All the department heads informed to follow the schedule of interdepartmental meets.	Department incharges
7.	All the department heads are informed to conduct value-added courses related to their subjects (online or offline modes), respecting the COVID guidelines	Department incharges
8.	Various informations regarding NAAC criteria I to be obtained from other relevant authorities for data compilation	Team members - Curriculum committee

  
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 Dr Sandeep Kumar



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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/21/\_\_\_\_\_

### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 25.08.21

**Location:** IQAC office

**Date:** 25.08.21

**Time:** 10:30 AM

**Attendees:**

Dr Sandeep Kumar

Dr Suruchi Juneja

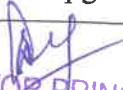
Dr Harleen Narula

### Agenda

1. Discussion on performance of BDS students in 2<sup>nd</sup> internal assessment examination
2. Syllabus covered for PG students
3. Conducting CDE program
4. Value added courses

### OUTCOMES

S.No	Remarks	Owner
1.	Assessment of BDS student's performance in 2 <sup>nd</sup> internal assessment to evaluate the outcome of online teaching modes.	Department incharges
2.	Progress of syllabus covered for postgraduate students to be reviewed.	Department incharges
3.	Information to all the department heads regarding conducting CDE program for their departments to upgrade student's knowledge and	Department incharges

  
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	skills.	
4.	All the department heads are informed to conduct value-added courses related to their subjects (online or offline modes), respecting the COVID guidelines.	Department incharges

  
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Dr Sandeep Kumar





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## CURRICULUM COMMITTEE

Ref: SDCRI/CC/17-18/001

### MINUTES OF MEETING HELD ON 28.7.17

**Location:** IQAC office

**Date:** 28.07.17

**Time:** 11:30 AM

**Attendees:**

Dr Yogesh Gupta

Dr Dinesh Verma

Dr Suruchi Juneja

Dr Aditi Mathur

**Agenda**

1. Formation of Curriculum Committee

### OUTCOMES

S.No	Remarks	Owner
1.	Curriculum committee has been formed with Dr Yogesh Gupta, Dr Suruchi Juneja and Dr Aditi Mathur as committee members. This committee will be responsible for all the curriculum related decisions and supervision as per protocol laid down in SOP.	Curriculum committee

  
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## CURRICULUM COMMITTEE

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### MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON 23.10.19

**Location:** IQAC office

**Date:** 23.10.19

**Time:** 11:30 PM

**Attendees:**

Dr Yogesh Gupta

Dr Suruchi Juneja

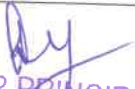
Dr Sakshi Bamba


### Agenda

1. Review the performance of odd batch students in 2<sup>nd</sup> Internal examinations and to discuss the attendance.
2. Review the status of thesis of MDS students.

### OUTCOMES

S.No	Remarks	Owner
1.	The performance and attendance of BDS odd batch students was reviewed.	Department incharges
2.	The progress of thesis by postgraduate students was discussed.	Department incharges

  
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Dr Yogesh Gupta